Sturgeon Heights Parent Fundraising Association

November 21 2016

1. Meeting called to order 6:33 pm
   1. In attendance
2. Welcome and Introductions
3. Additions to agenda – None
4. Approval of minutes - Jocelyn and Tara
5. Administrative Report – Jonathan Konrad
   1. Snack shop helpers approved
      1. Jon will conduct interview with the students grade 5 and up
      2. PFA – voted and agreed to continue giving $1.00 pay at snack shop for helpers
   2. Monday’s will be lunch lady days.
   3. Temperature in snack shop – someone came in to look at the air and it is flowing well but it wont be able to be cooled down. We will try and make sure the cooler isn’t as full. This should reduce the small space that is causing the cooler to constantly be running and reduce the amount of heat coming from it.
6. Treasurer Report – Tim VanBruggen
   1. See attached financial statement
   2. Tim will create a cardboard clip for the money so that it will lay flat in safe.
7. Hot Lunch Report – Angela Baldwin
   1. Taste of Ukraine was successful
   2. Nello’s is the next hot lunch in December
   3. January, February and March TBA
8. Snack Shop – Jody Greschuck
   1. Halloween Doughnuts were a success, 29 dozen were sold.
   2. Christmas doughnuts will be sold on December 21st. They will be sugar doughnuts
9. Scheduling Report – Karen Whitney
10. Fundraising Report – Stacy Bergheim
    1. Boston Pizza receipts are still ongoing.
    2. Christmas Purdy’s Chocolate has started.
11. Old Business
    1. Multi surface court – looking to see if this will be worth doing. Right now this area is not being used frequently by the students. Before putting funds into this project Jon will speak with the staff on December 9th to see if they are behind this idea. We will continues with quotes for now. We need to hear the thoughts of the teachers.
    2. Sub committee will consist of Jocelyn, Jon and Sara
12. New Business
    1. Teacher appreciation lunch December 9th
       1. We will review last years order list for food
       2. Save on and Costco platters
       3. Volunteer sign up (through sign up genus and note home)
       4. Gluten free options brought in by parents
       5. Cutlery, plates and cups donated by Jocelyn Table clothes are at the school
       6. Center pieces – we will look into a Purdy’s basket
       7. Numbers approximately 45 `
13. Volunteer Draw
14. Meeting Adjourned
    1. 7:27 PM
    2. Next meeting date January 16 2017 at 6:30 pm

Sturgeon Heights PFA

SEPTEMBER/OCTOBER 2016

FINANCIAL STATEMENT

**INCOME**

Snack shop $5400.00

Fundraiser $8362.93

Total **$13,762.93**

**Expenses**

Inventory $4280.39

Fundraiser $4752.69

Float $85.00

Expenditures $1131.52 (2016 high flyer/coffee machine)

Total $10,249.60

**Month Total $3513.33**

Account Balance $27,898.54

Common shares $569.87

Float $50.00

**Total SHPFA funds $28,518.41**