Sturgeon Heights Parent Fundraising Association

October 24th 2016

1. Meeting called to order 6:34 pm
   1. In attendance Tina, Pam, Kirsten, Christine, Jaclyn, John, Jennifer, Sara
2. Welcome and Introductions
3. Additions to agenda – None
4. Approval of agenda - Christine and Pam
5. Approval of minutes - Christine and Pam
6. Administrative Report – Jon Konrad and Jennifer Bruinsma
   1. Proposed snack shop helpers – Voted all in favor
   2. We will table Lunch Lady Program, no information at this time
7. Treasurer Report
   1. Current Balance $350,322.00
   2. Tim will be handling the deposits and all the book work. Christine can write cheques at meetings if needed
8. Snack Shop – Jody Greschuck
   1. Milk cost – it was voted to bring milk cost down to $1.00
      1. We will review all drink costs after Christmas
      2. We will remove Chef Boyardee from Snack shop
      3. Gum will not be sold
   2. Sparklers VS Sanpellegrino – Tabled
   3. Halloween Donuts will be sold on Thursday October, 27th for $1.00
   4. Jon will look into the temperature in snack shop to see if anything can be done
   5. Milk will be purchased by Jody
9. Hot Lunch Report – Angela Baldwin
   1. The first hot lunch was a success and went well.
   2. Numbers for hot lunches are as follows
      1. Mr. Sub 196
      2. Taste of Ukraine 155
      3. Nello’s 168
10. Scheduling Report – Karen Whitney
    1. Criminal Record check is required for snack shop volunteers
    2. We are struggling for parent volunteers for Hotdog, Hamburger and Pizza days. Christine will write a piece to put into the newsletter this Friday to explain the importance of volunteers for these programs
11. Website Coordinator Report – Tina Moreau
    1. Website updated early October 2016
    2. Its been updated with current dates and will be updated every three months
    3. There is more information on the first page
    4. All minutes and agendas will be added.
    5. Jon will forward all the records he has to Tina to update financial and agenda
    6. It will keep the last two years on the site 2014-2015 2015-2016 and 2016-2017
    7. Tina will add link to sign up genius
    8. Jon will look at possibly adding the PFA site to the front screen TV as a reminder
    9. There is more purchases that can be added to the site. Christine will get this information from Tim for Tina.
    10. Add high flyer awards to site
    11. Move t-shirt support to previous support
12. Fundraising Report – Christine Toner
    1. We Received $3530 from savings books
    2. From the book fundraising we were able to give seven $25.00 Gift Certificates to students
    3. We are still collecting for the Boston Pizza Collection
    4. Purdy’s fundraising will begin shortly. Date to be determined
13. Old Business
    1. Majority vote for multi-surface sports court for approximately $60,000.00
    2. No additional lighting will not be added to the court, however we will look at adding a sensor light to the hockey shed
    3. We will look into a grant application
14. New Business
    1. AGM will be held in September
    2. December 9 will be the staff appreciation luncheon
       1. Jocelyn can go forward with that.
       2. Food plan will be determined
15. Volunteer Draw
    1. There will be two draws
       1. Snack shop volunteer draw
       2. PFA volunteer draw that will include Hot lunch volunteers
16. Meeting Adjourned
    1. 7:40
    2. Next meeting date