



STURGEON HEIGHTS SCHOOL FUNDRAISING ASSOCIATION

Agenda – Monday, October 16, 2023
6:30 p.m.
Virtual & In-Person

AGENDA

- 1) **Call to order/Introductions (name and email addresses of attendees)**
- 2) **Land Acknowledgement**
- 3) **Additions to Agenda**
- 4) **Approval of Agenda**
- 5) **Approval of Minutes for September 2023**
- 6) **Administrative Report – Dan Stephen**
- 7) **Treasurers Report – Melissa Knezacek**
- 8) **Chair Report – Crystal Belanger (for Alice Funk)**
 - a) Motion to have Crystal Belanger sit as Vice Chair
 - i) Note: Crystal will stay on as backup Authorized Signer but will not be able to sign cheques regarding any purchasing she does as a buyer (conflict of interest)
- 9) **Hot Lunch Report – Christine McMurren**
 - a) Update on past lunch
 - b) Upcoming Lunches – Hot Dog lunches
- 10) **Purchasing Report – Krista Samis / Crystal Belanger**
 - a) Breakfast Bar/Co-Op grant/donation
 - b) Hot Dog Lunches / Popcorn Days
- 11) **Scheduling Reports**
- 12) **Fundraising Report – Alice Funk**
 - a) Bear Tracks Ice melt vs. SVF Jet Blue
 - b) Purdy's Holiday Campaign – Ready to launch
 - c) Upcoming fundraising / Future Ideas
 - i) Salisbury – Xmas flowers
 - ii) Calahoo Meats
- 13) **Website Coordinator Report – Jolynn Hyrich**
- 14) **Old Business**
- 15) **Next Meeting is Monday, November 20, 2023 at 6:30PM**
- 16) **Adjournment**

ALL PARENTS ARE INVITED TO ATTEND