

Sturgeon Heights Parent Fundraising Association Meeting

Monday, October 27, 2014

Meeting Minutes

1. Call to order: 6:32pm
2. Welcome and introductions: All known members in attendance
3. Additions to agenda: additions to "shopping"-possible new items
4. Approval of Minutes October 27, 2014
 - a. Angela Baldwin 2nd by Tara Bochke
5. Administration Report-Jonathan Konrad
 - a. QSP sales-Successful campaign-final numbers not in yet-approx. \$17000-\$18000 in sales
 - b. Security Camera's-quote-\$2855.00 for system/installation
-PFA-to pay for half?
6. Treasurer report-Tim VanBruggen
 - a. Tim absent-Tim to bring financials to next meeting
7. Hot Lunch-Angela Baldwin
 - a. Sign up Genius-has Paypal-Jocelyn to look into fees/Paypal presentation-\$10 per month-possible increase in sales 30%
 - b. Trial option for online payment-poinsettias fundraiser
8. Shopper report-Tara Bochke
 - a. Cookies from Grandin to be sold October 30, 31-"Gluten" free cookies also available via Angela Baldwin
 - b. Sparkler delivery-ordered from Safeway-manager to deliver 60 cases
 - c. "One healthy choice" was contacted but wanted more items to deliver
 - d. Additional item – Microwaveable Campbells soups
9. Scheduling Report-Karen Whitney-not in attendance
 - a. List for November volunteers in full
10. Fundraising Report-Stacy Bergheim
 - a. Boston Pizza-All BPs receipts in Alberta available for fundraiser
 - b. SUTP-total profit \$2668.50
 - c. Pointsettias- Stacy to double check dates for availability with Ralph at St. Albert Greenhouse
 - d. Spring Baskets-approx. 80 baskets sold last year, will do again
 - e. Purdys-another option for fundraiser for Easter-get 25%
 - f. Christmas wreath-crossed off the list for fundraisers-minimum profits
 - g. Gift card-minimal profits
11. Website Coordinator Report-April Silvester-not in attendance-no changes
12. Old Business

- a. Milk ordering-Ordering and pickup weekly-going well
- b. Snack shop coupons-ordering extra coupons to be bought through June at the office
- c. Year in Review letter-April (not in attendance)-to complete
- d. Bulletin board-add milk order sheets
- e. Future Expenditure choices (top three choices)
 - Stage curtains-#1 expressed by staff-"lyn's window's fashions"-front and back install-\$14000-\$18000
 - Security System-\$1427.00-voted yes
 - Safety mats

13. New Business

- a. Hot soup-no for now
- b. Student helpers-grade 5's for pre-order delivery
- c. Student volunteers in snack shop-schedule available in snack shop
- d. Oil Kings 50/50 work night-1-2 year wait-may get opportunity next year-possible \$4000 profit for PFA
- e. Hot dogs going missing in Grade 6 class-Jocelyn had discussions with Jon regarding situation
- f. Gift card fundraiser-discussions next meeting
- g. Teacher Appreciation Lunch (December)-discussions next meeting
- h. Bottle Drive twice per year (January and May?)-discussions next meeting

14. Volunteer Draw September-winner-Angela Baldwin

15. Next meeting and Adjournment-to be determined