

STURGEON HEIGHTS PARENT FUNDRAISING ASSOCIATION
October 13th, 2015

1. **Meeting called to order** – 6:30 pm
2. **Welcome and Introductions**
3. **Additions to agenda** – November Hot Lunch date interferes with Marketplace Day
4. **Approval of minutes** – Approved by Christine, second by Jocelyne
- 5.
6. **Administrative report- Jon Konrad and Jennifer Bruinsma**
 - we have no leadership option this semester, in absence of that we have the Me to We initiative, Mr. Conroy and Miss. DeLuca are at the head of that and there are lots of local initiatives to get involved in
 - the kids are really excited about pizza in the snack shop
 - magazines are a little slow, there are new prizes this year but less prizes overall
 - more black school shirts have been ordered in, there are some smaller sizes needed in the older grades
7. **Treasurer Report–Tim Van Bruggen**
 - a. **Balance** – the 2014/2015 year end statement was reviewed
8. **Snack Shop Shopping – Shauna McCollum and Jody Greschuk**
 - a. **New Items** – the kids are loving the hamburger and pizza days, popcorn twists and munchie mix are new in the snack shop, voted to keep popcorn twists and munchie mix
 - b. **Stock** - we are cancelling ketchup chips, acquiring stock was a problem recently, it was decided that in light of having two new items we would discontinue selling the ketchup chips
 - Jody had quotes from the Italian shops for hamburger and hotdog buns and Halloween donuts, they are willing to deliver buns the night before and invoice us once a month
 - milk is being picked up regularly from TGP by Jody and Shauna
 - c. **Popcorn Days**- October 27th, November 24th
 - d. **Hot Dog Days**-October 23rd, November 27th
 - e. **Hamburger Days** (sold approx. 220)- October 16th, November 6th - ordering 264 buns for Friday hamburger day
 - f. **Pizza Days** (ordered 30 Pizzas, need more next time- 34?)- November 20th
 - g. **Pumpkin Halloween cookies** - voted to have donuts for Halloween instead selling for \$1, we will sell them on the 29th and 30th (Primary grades are gone on the 30th), order 150 donuts for the 29th, if we need more we can order for the 30th
9. **Hot Lunch Report- Angela Baldwin**
 - a. **October 22**- Mr. Sub
 - b. **November 19th** – Nitza’s (pasta) – this date will be changed to November 26th as Marketplace day is on the 19th
 - c. **December 10th**- EDO
10. **Scheduling Report- Karen Whitney**
 - a. Signups are filling well – no complaints
11. **Website Coordinator Report- April Silvester**
 - a. Website up to date and looks good
12. **Fundraising Report- Stacy Bergheim & Christine Toner**
 - a. **Ongoing**
 - i. **Boston Pizza receipts ongoing**

- ii. **SUTP books-** (Profit \$3524.50, \$856 more than last year)
- iii. **Poinsettia** (Last year profit \$1029) (Ralph already growing) – it was too late to cancel the poinsettia sales for this year, Ralph already has them growing
- iv. **Spring Baskets** (Last year profit \$475) (Do we want to do ?) – voted No to Spring Baskets, we will find something new to do
- v. **Christmas Purdy's Chocolate** – we have a tight time line, Christmas Purdy's chocolate has to be submitted by Nov 20th, will ask to have them in by Nov 18th, magazines are done in the week of October 20th so we will look at rolling out chocolates November 6th, Christine will talk to Stacy about the Purdy's chocolates
- vi. **New Ideas** - Little Ceasars kits will be coming to the school for us to see what they are like Oct 21st, they have a bigger profit margin, popular, other county schools do it

13. Old Business

- a. **Insurance** – working progress. Liability only. The insurance company needs to get approval from Sturgeon School Division first.
- the insurance agent is on holidays

14. New Business

- a. **Student helpers** (continuing ?) - Jon and April to get together and talk about it
- b. **Fundraising ideas for this year** - Outdoor workout equipment, track, clearing out the bush at the east side of the property where the outdoor classroom is
- Jon will discuss with the division about their role in the clearing of the land, communicate it to Wendy as well, everyone send Wendy an email about the safety of the bush near the outdoor classroom, we think this is a division/school issue, not PFA
- c. **Year in Review to be sent home to parents**– April
- d. **Teacher Appreciation Lunch date** – December 11th
- e. **Future suggestions for expenditures**
 - i. What is our goal?

15. Volunteer Draw

- a. **September 2015** – Stefanie Wolff

16. Adjournment

- a. **Meeting adjourned** – 7:20 pm
- b. **Next Meeting Dates** – November 23rd, 2015