

## Sturgeon Heights Parent Fundraising Association

### Meeting Minutes – Monday, November 17, 2014

1. Call to order: 6:44pm
2. Welcome and introductions: No new introductions
3. Additions to agenda: No new additions
  - a. Approval of Minutes for October 27, 2014 – Pam and 2<sup>nd</sup> by Angela
4. Administration Report-Jonathan Konrad
  - a. Security Camera's-to be installed November 27, 2014
5. Treasurer report-Tim VanBruggen
  - a. Balance as of end of October 31, 2014 = \$23168.21
  - b. Ipad lab-financial documentation complete with the government
6. Hot Lunch-Angela Baldwin

Revisit all kids to eat lunch at same time (12:00) on hot lunch days-Jonathan to try this next Wednesday and get staff feedback

  - a. Next hot lunch- Wednesday, January 21, 2015 (vendor not confirmed) / Wednesday, February 18, 2015 (Riverhouse) / Wednesday, March 25, 2015 (Subway).
  - b. Order lists in each classroom to double check accuracy
7. Shopper report-Tara Bochke
  - a. Microwavable Campbells soups-now available for purchase-\$2.00 (chicken with pasta, creamy tomato, cream of mushroom)
8. Scheduling Report-Karen Whitney-not in attendance
  - a. List for December volunteers available (Karen to add volunteer list in snack shop)
9. Fundraising Report-Stacy Bergheim (not in attendance)
  - a. Poinsettias form has been sent out-due Friday
  - b. Boston Pizza receipts are ongoing
10. Website Coordinator Report-April Silvester-not in attendance-no changes
11. Old Business
  - a. Grade five snack shop delivery volunteers going well
  - b. Confirmation video camera install scheduled for November 27, 2014 (PFA voted to pay 50%)
12. Future Expenditures
  - a. Snow Shoes-voted and approved
  - b. Stage Curtains to be re-quoted
  - c. Culinary mirror-John to get quote (quick quote online- \$1600)
  - d. "Team" chairs/mats-John to get quote
  - e. Outdoor track on hold
  - f. Jr. high space to be looked at in the spring

13. New Business

- a. Student Volunteers in snack shop-Grade 6 students expressing interest in working in snack shop with 5 day a week schedule
- b. Teacher appreciation lunch-Scheduled for PD day December 12, 2014/food provided by Riverhouse-Jocelyn organizing-sign up sheet for help and supplies to be distributed.

14. Volunteer Draw for October/November/December will be postponed until January.

15. Next meeting and Adjournment-January, 19, 2015