

**Sturgeon Heights Parent Fundraising Association Minutes
Meeting – May 25th, 2015**

- 1) **Meeting called to order** at 6:36pm
- 2) **Welcome and Introductions**
- 3) **Additions to agenda** – None
- 4) **Approval of Minutes** from March 16, 2015
 - Tara 2nd by Jaime
- 5) **Administration Report** – Jonathan Konrad
 - Security Camera Update
 - Still in place and working
 - Gym Mats
 - In place and look great
 - Track Meet went well
 - Magazine Fundraiser sales have dropped over the years
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- 6) **Treasurer Report** –Tim VanBruggen
 - Balance and report to come for society annual return
- 7) **Shoppers Report/Snack Shop - Tara Bochké**
 - Snack shop opening date will be September 14th
 - No more shopping will be done for the year
 - Costco Buns cheaper Vs Grandin. Next year we will be looking into Costco buns instead.
 - Hot Dogs will be moved to twice a month, with the possibility of alternating with other warm option ideas (hamburger Days in the warmer months using M & M burgers, and the possibility of looking into Pizza Days)
 - Popcorn Day possibly reduced to once a month. This is to be discussed at next meeting.
 - Tara Bochké to be stepping down as Shopper and PFA will need a new volunteer (s) in this role
 - More than one Shopper volunteer to be on the board, as this is a job that is large enough to share.
- 8) **Hot Lunch Report** – Angela Baldwin
 - April 22nd: River House (River House has not forwarded a bill, Jocelyne to contact)
 - May 20th: Chopped Leaf (good feedback from the children on this Hot Lunch)
 - June 10: Edo
 - June 17: Panago
- 9) **Scheduling Report** - Karen Whitney
 - Sign up Genius still working well and will continue this sign up for next year
 - Difficulty getting volunteers this time of year
 - Snack shop closure date for this year – June 12th.
- 10) **Website Coordinator Report** - April Silvester
 - Nothing to report
- 11) **Fundraising Report** – Stacy Bergheim

- *Boston Pizza Receipts* - going well
- *Spring Baskets* – will be happening. April and Jocelyne started the process. Still need to contact Ralph re- billing.
- *SUTP books*- Ordered and always does well.
- *Stacy created document of Fundraising report over the year.* Great numbers and great work Stacy!

12) Old Business

- **Track meet** -went well. No more options for double burgers in future- too much to organize.
 - Total Sales yet to be determined. Use of Costco buns went well. Two people of preorder count in the future to double check preorder numbers.
 - Insurance will be looked into at the beginning of next year. Will purchase Liability only. After all appropriate and necessary paper work filled the insurance company than needs to get approval from the school division first. Longer process than anticipated.

13) New Business

- *Mulch Maintenance* - on School grounds near bike racks. PFA initially funded its placement; however, the School will now take over the Mulch Maintenance. It needs to be replaced.
- *Leaning Garden*- Proposal from Learning Garden Committee emailed to Jocelyne who printed copies. These were reviewed. This will be looked at in more detail in future. Open discussion with the committee at a future meeting in needed before a commitment to fund is made.

14) Volunteer Draw

- April- Erin Boven
- May- Jody Greschuk
- June- Will be announced at September meeting

15) **Next meeting** set for September 21 at 6:30pm. AGM

16) **Meeting adjourned** at 7:30pm