

Sturgeon Heights Parent Fundraising Association

Meeting Minutes – Monday, March 16, 2015

1. Call to order: 6:33pm
2. Welcome and introductions: No new introductions
3. Additions to agenda: No new additions
4. Approval of Minutes-Christine Toner, 2nd by Tara Bochke
5. Administration Report-Jonathan Konrad
 - a. Security Camera-all up and running by end of Spring Break-see June Bailey for Fab's
6. Treasurer report-Tim VanBruggen
 - a. January/February – balance as of end of February 28 : \$21,973.96
 - b. Income - \$6772.05 Expenses (security/snow shoes) – \$11,608.31
7. Shoppers Report-Tara Bochke
 - a. Going back to previous all beef hotdog brand as new one wasn't received well.
8. Hot Lunch-Angela Baldwin
 - a. March 25 - Subway
 - b. April 22- River House
 - c. May 20- Chopped Leaf
 - d. June 10 – Edo
 - e. June 17 - Panago
9. Scheduling Report-Karen Whitney-not in attendance
 - a. Memo was sent out to all snack shop workers regarding roles and jobs (will also be posted in snack shop)
10. Website Coordinator Report-April Silvester
 - a. Will add purchases/prices to website
11. Fundraising Report-Stacy Bergheim (not in attendance)
 - a. January 31(round one) – 50 receipts-profit \$111.45
 - b. February-May (round two) to be determined
 - c. Purdys Chocolates-Total profit: \$1589.71 (orders to be delivered March 24 during school hours-sort and go home wed/thurs)
12. Old Business
 - a. Snow shoes purchased
 - b. Stage curtains purchased in March
 - c. Gym mats in the process
 - d. Future Expenditures – no new expenditures – will revisit in September next year

- e. Movie night on February 27 was well attended-proposal to pre-pay for new release next year

13. New Business

- a. Open House – April 16 – “Party Theme”

School would like to borrow the popcorn maker from PFA

- i. Track Meet proposed dates:
 - Elementary Track meet – Thursday, May 21
 - Junior High Track meet - Friday, May 22
 - Rain out dates – May 28, 29
 - Divisional Track Meet – June 2
- ii. Burgers-Jocelyn to confirm with Maureen Young regarding cooking of burgers for track meets
- iii. BBQ-flippers-volunteers-sign up through SignUpGenious
- iv. Hotdogs-purchased through Grocery People
- v. Track meet shopping and bun order-Tara Bochke/Cindy Vandenberg
- vi. \$1 Candy bags-Angela Baldwin
- vii. Sign up Genious and volunteer forms to be sent home
- viii. Price list and items
- ix. Pre-orders-suggested as follows:
 - Primary to pre-order and pay
 - Pre order for elementary
 - Pre order for Jr. High
- x. To do list will be available the day of Track Meet

15. Volunteer Draw

- a. February-Congratulations to Tara Bochke

16. Adjournment

- a. Meeting Adjournment-7:17pm
- b. Next Meeting: April 20