

**Sturgeon Heights Parent Fundraising Association Minutes
Meeting – April 20, 2015**

- 1) **Meeting called to order** at 6:32pm
- 2) **Welcome and Introductions**
- 3) **Additions to agenda** – None
- 4) **Approval of Minutes** from March 16, 2015
 - Tara 2nd by Pam
- 5) **Administration Report** – Jonathan Konrad
 - Security Camera Update
 - In place and working
 - Gym Mats
 - In place and look great
 - Insurance for council and PFA
 - Recommendation of the division to get insurance.
 - \$450 annually if with the Division (\$190 liability only / \$450 bonding crime)
 - Jocelyne to look into
- 6) **Treasurer Report** –Tim VanBruggen
 - NSF Cheque - \$75 fee
- 7) **Shoppers Report/Snack Shop - Tara Bochké**
 - Hired Helpers are going well. Positive feedback from volunteers working with them. There are a few scheduling issues that need to be considered if we continue it for next year.
 - Taco in a bag. After some discussion it was determined that it may be too many steps, require too many volunteers. Would have to charge \$3.50/bag to be profitable. Will discuss it again next year
- 8) **Hot Lunch Report** – Angela Baldwin
 - April 22nd: Riverhouse is still a go. Order are good. About 150+ ordered.
 - May 20th: Chopped Leaf
 - June 10: Edo
 - June 17: Panago
- 9) **Scheduling Report** - Karen Whitney
 - Sign up Genius for track meet
 - Difficulty getting volunteers this time of year
 - Snack shop closure date for this year – June 12th.
 - 10 regular volunteers plus some casuals running snack shop
 - Karen proposing splitting shift option: one 4 hour, one 2 hour
- 10) **Website Coordinator Report** - April Silvester
 - Nothing to report
- 11) **Fundraising Report** – Stacy Bergheim

- *Boston Pizza Receipts* - going well
- *Spring Baskets* – will be happening. Should be in Friday envelopes this week.

12) Old Business

- **SHS Open House feedback**
 - Map was great. It really got people moving around the school.
 - Back sale wasn't nut free.

13) New Business

- *Track Meet: May 21 – Elementary, May 22 – Jr. High (rain out May 28, 29)*
BBQ Details:
 - Prices have gone up. We need to find a new supplier for burgers this year. Suggested M & M precooked burgers.
 - Raise prices this year. \$3.00 regular, \$3.50 cheese burger, \$5.00 double, \$5.50 double cheese burger
 - For future consideration: DQ offers a burger, dilly bar, water combo for \$5.00. Not a fundraiser, but a possible option to reduce work and necessity of volunteers.
 - Tara to pick up gluten free burgers
 - No combos this year.
 - Tara to pre-order from M & M
 - Angela to make 300 candy bags
 - Fill preorders only for day of, not a day ahead.
 - Send out preorder for May 8
 - Karen to make sign up genius for track meet and May snackshop signup
 - Pam to make signs for the concession for track meet.

14) **Volunteer Draw** for March –Debra Rose

15) **Next meeting** set for May 25 at 6:30pm.

16) **Meeting adjourned** at 7:27pm