

STURGEON HEIGHTS PARENT FUNDRAISING ASSOCIATION

Minutes

April 18th, 2016

- 1. Meeting called to order – 6:35**
- 2. Welcome and Introductions**
- 3. Additions to agenda – Tara approves, Jaime second**
- 4. Approval of minutes – Jocelyne approves, Pam second**
- 5. Administrative report- Jon Konrad and Jennifer Bruinsma**
 - great display for open house
 - Staff wish list for the PFA – new bookshelves/shelving for classrooms (current ones are old, heavy), diecut machine
 - a. Water bottle filler station – in house plumber and electrician have looked and they are going to look again before it is ordered to make sure it is accessible
 - b. School fees for parents/students in need – Morinville Public does use this program, Jon will find out an exact amount in their budget from their principal
 - c. Eean - QSP representative would like to know if we wanted to have him come in and pitch fundraising ideas to us
 - d. New ovens have been calibrated, Jon did them all over Spring Break, it was time consuming but easy work
- 6. Treasurer Report–Tim Van Bruggen**
 - a. Balance – approximately \$23,000 but a deposit hasn't been done in quite a while
- 7. Shoppers Report/Snack Shop - Jody Greschuk and Shauna Mccollum**
 - a. Track meet shop (Gatorade flats from Costco, M&M burgers, buns, hotdogs, Costco Freezes, Ice cream sandwiches, burger wrappers etc) – Tara has a list from last year, she will forward on to Jocelyne, Jody & Shauna
 - b. Less pizza preorder- we were over by 4 pizzas last pizza day, grade 6s were away for a field trip, we will check with the school google calendar about field trips in the future before ordering our pizzas from Costco
 - c. Snack shop Dates;
 - i. May 6th burger day
 - ii. May 10th popcorn day
 - iii. May 13th hotdog day
 - iv. May 18/19th hotdogs/hamburgers track meet – Elementary (18)/Jr. High (19)
 - v. May 24/25th rainout dates for track meet Jr. High (24)/Elementary (25)
 - vi. May 24th popcorn day
 - vii. May 27th hotdog day

- viii. June 3rd pizza day
- ix. June 17th last day of snack shop unless stock clears out earlier

8. Hot Lunch Report- Angela Baldwin

- a. April 21 – McDonald’s 292 items ordered (almost double a regular hot lunch day!)
- b. May 12 – Taco Bell
- c. June 16 - Edo
- d. June 7- Shakes (booster juice was a suggestion) – hold over Booster Juice until the fall/winter months, we can keep them cool outside
- e. Hot Lunch volunteer draw – Betty

9. Scheduling Report- Karen Whitney

- a. Sign up Genius for track Meet
- b. Snack shop closure June 17th

10. Website Coordinator Report- April Silvester

11. Fundraising Report- Stacy Bergheim

- a. Boston Pizza receipts - ongoing
- b. NO Spring Baskets

12. Old Business

- a. SHS Open House feedback – heard from parents that the posters were well received, they were very informative
- b. Mirror Demo Table- Tara Bochke – will arrive between April 19th and 22nd with April Silvester’s name on it, it will also be assembled for us, it cost \$2803.47 with tax/shipping/assembly included

13. New Business

- a. Track Meet: May 18 Elementary (rainout May 25), May 19 Junior High (rain out May 24)
 - i. Burgers- no doubles and same price as last year!
 - ii. Candy bags (\$1) - Angela will do 300.
 - iii. Volunteer forms to be sent home, Date?
 - iv. Price list and Items (Same lists from last year)
 - v. Pre-Orders
 - 1. All grades to pre-order just like a regular Hot Dog day (pay day of, like hot dog day. NO pre-payments)
 - 2. Track meet pre order sheets for class rooms
 - vi. Jon- BBQ gas tank filled, extension cords

- vii. Maureen for freezer truck – email sent regarding dates
- viii. Will have to set a price for Gatorade
- ix. Tara will pick up new BBQ brushes
- x. PFA spending ideas**
 - Music room purchases – make a wishlist with Cheryl Perneel for concert band and instruments etc.
 - Need a new sound system and speakers etc.
 - Do a revamp of the tennis court/basketball/hockey area
 - rolling Library tables – at a later date, once the rest of the library areas are furnished, we can look at new tables with wheels in the main library area
 - Purchased for you by PFA stickers for purchases around the school

14. Volunteer Draw

- a. March – Jody

15. Adjournment

- a. Meeting adjourned – 7:20 pm