

PFA Meeting Meetings
Monday, September 27, 2021
5:30PM – Held in the SHS Library & Virtually

Call to order at 6:36PM.

In-Person Attendees: Crystal Belanger, Rachelle Lyster, Aaron Chute, Janice McCullough, Sara Townsend, Melissa Knezacek, Tim VanBruggan, Stephanie Cordova

Virtual Attendees: Carla Carruthers, Cheryl Reiter, Lisa Zureski, Alice Funk

Approval of agenda: Melissa Knezacek approved the agenda, Sara Townsend second.

Approval of May 2021 minutes: Cheryl Reiter approved the minutes, Sara Townsend second.

Admin Report: Presented by Aaron Chute.

Snack Shop can run this year however the logistics of how the kids will access snack shop needs to be discussed and decided upon so that the kids follow cohort and spacing regulations.

Elections of the Board:

The current Chair is held by Crystal Belanger. Crystal has agreed to stay on, no challengers, no objections, position held. All in favor.

The Vice-Chair is held by Cheryl Reiter. Cheryl has agreed to stay on, no challengers, no objections, position held. All in favor.

The secretary position is held by Stephanie Cordova. Stephanie is stepping down from the secretary position. Janice McCullough self-nominated, no challengers, no objections. Janice is elected secretary. All in favor.

The treasurer position is held by Tim VanBruggan. Tim is stepping down from the treasurer position. Carla Carruthers self-nominated, no challengers, no objections. Carla is elected treasurer. All in favor.

The volunteer scheduler position is held by Jill Samuel. Jill has submitted her resignation to the board via email. No nominations. **Position tabled.**

Snack Shop coordinator position is held by Melissa Knezacek. Melissa is focusing on fundraising, therefore stepping down. No nominations. **Position tabled.**

Hot Lunch coordinator is held by Stephanie Cordova. Stephanie is stepping down from the hot lunch coordinator position. Lisa Zureski self-nominated, no challengers, no objections. Lisa is elected hot lunch coordinator. All in favor.

Fundraising coordinator is held by Melissa Knezacek. Melissa has agreed to stay on. Alice Funk and Sara Townsend also self-nominated. **Final decision is to be reported at the next meeting as the three nominees would communicate about how best to move forward.**

Website coordinator is held by Stephanie Cordova. Stephanie is stepping from the website coordinator position. Alice Funk self-nominated, no challengers, no objections. Alice is elected website coordinator. All in favor.

Treasurer Report: Reported by Tim VanBruggan (exiting Treasurer)

The current bank balance is \$29,128. This includes \$2,000 that was transferred from PayPal.

Fundraising Report: Reported by Melissa Knezacek and Crystal Belanger

The vegetable fundraiser was very successful with a profit of \$1,015 coming to the school. The school will receive these monies October 5, 2021. Half of all sales went to the Food Bank.

Melissa would like to move forward with the BearTracks ice melt fundraiser. The profit per bucket is \$10 and most schools/organizations do very well offering this product. The plan is to sell it in October. There are no minimums.

Purdy's is the school's biggest and most successful fundraiser. This is a good fundraiser to look forward to.

Last year the school sold poinsettias. The profit last year was \$750. This would be another good fundraiser looking forward.

The no brainer fundraiser (parents just donate money) was successful last year, bringing in almost \$1,000 for the school. There is no work required and some parents like the simplicity of this fundraiser. Receipts are given for donations \$20 and up. **ACTION: Crystal will check with June Bailey to see if receipts can still be given out and will ask that an announcement go out in the Friday email.**

The basketball hoops that were voted on last year were purchased and will be installed in October-November on the west side of the concrete wall. Exact install is TBD.

The fundraising team is considering new playground equipment this year. Aaron mentioned that Kerri Trombley will be petitioning the PFA for some funds for school requirements.

The PFA information is no longer viewed on the SHS new website. **ACTION: Aaron will make those connections.**

Next Meeting: Monday, October 18th, 2021 at 5:30PM (virtually and in-person, if allowed)

Meeting adjourned at 7:14PM.

Recorded by Stephanie Cordova (exiting secretary)

Action Log:

Crystal – have June email parents to ask for volunteers for PFA

Crystal – For next meeting agenda, snack shop coordinator and volunteer scheduler positions to be voted on. Also, final decision on fundraising committee or nominations.

Crystal – Check with June about receipts for no-brainer fundraiser.

Aaron – make the connection to get the PFA information (website) linked to the SHS website.

DRAFT