

Meeting of the Parent Fundraising Association

Sturgeon Heights School

January 21, 2019

Attendance: 11

1) Call to Order

Crystal called the meeting to order at 7:45pm.

2) Additions to Agenda

None were tabled.

3) Approval of Minutes

Stephanie moves to accept the minutes as circulated, Lyndsey seconds.

4) Admin Report

Presented by Mrs. Requa, quote for stackable black chairs that stack 40 high on dolly's, for 400 chairs (replacing orange chairs that are OG to the schools) \$11,000 USD including shipping. We would first order a few to test before such a large order. This price is about half the price of the next best option.

Although teachers did not put the school sign on their surveys, many have come up to admin since the survey to say that they wish they would have suggested it in the survey. Crystal clarified that this is already the option that we are moving forward with. She has been in communication for a full quote and will have one to present next meeting.

Home Ec. tables are all missing their casters and they are now up on stacks of books. We should like to contact the manufacturer to see if we can have replacements. Tim will investigate this.

Appreciation giving for the fundraising efforts to date and volunteers in snack shop, etc.

5) Treasurer Report

Tim circulated the financial statement for first 4 months of the school year. Approximately \$34,000.00 is currently in the PFA account.

6) Hot Lunch Report

There was not as much of a response as anticipated, so we will be more active in promoting future Hot Lunch dates. The upcoming Hot Lunches are: Feb 21 is Taste or Ukraine and March 21

is DJ's Pizza. Many people had issues with the website that is used, this is something to bring up to Stephanie as it could be a barrier to people participating in hot lunch.

7) Snack Shop Report

Jody shared that there are lots of volunteers which is great, snack shop is going well.

8) Scheduling Report

Dates fill up so fast which is great!

9) Fundraising Report

Tanis shared that the Booster Juice profits were \$492.90 and the Purdy's profits were \$3500.00. There is a possibility to do Purdy's for Easter or Booster Juice again for spring. A reminder was shared that at the St. Albert Cobbs you can give the name of our school and at the end of the year we received a percentage of those sales.

10) Website Coordinator Report

Nothing to report.

11) Old Business

a) Last meeting we discussed book fair idea, someone would need to take that on. Admin could help us find space for storage. Right after spring break might be a good time to do it. Jody will ask Shauna if this might be something she could help organize.

b) Crystal is still waiting to hear from the company for a full quote, then Crystal will look into a permit. The plan is for a 5x10 digital, full colour sign.

c) Assigned dates for hamburgers and hotdogs April – June.

Hamburgers: April 5, April 10, May 10, May 22, June 5, June 14

Hotdogs: April 26, May 31, June 19

Popcorn: April 16, May 21, June 11

d) Staff Lunch: June 7 year end appreciation lunch on the PD Day. Jill and Jody will communicate about this. Can still proceed with the Chinese food theme. Jody will talk to SIGIS about centerpieces.

12) New Business

- a) Movie night, movie would be Ralph Breaks the internet on Feb 15. It was shared that movie night attendance has decreased a lot over the years. Crystal will ask April if we can do Feb 22 instead since the 15 is Family Day long weekend and many people are likely away.
- b) Shrove Tuesday pancake lunch will be on March 5, 2019. There will only be one sign up online this year.
- c) Next meeting we will vote on a quote for a sign. We will think about the ideas that arose from the survey (shop, chairs, books, library furniture and playground equipment) and come back to the next meeting and discuss them further. Crystal will look into shop costs, to start to have an idea of how feasible it will be. Crystal will meet with Mrs. Requa to discuss junior high options, etc.

13) Next Meeting

Feb 25 @ 7:30pm

14) Adjournment

Crystal adjourned the meeting at 8:53pm.

*Respectfully Submitted,
Katie Richter
Secretary, Sturgeon Heights PFA*