

# Sturgeon Heights PFA

January 20, 2020

11 present

1. **Call to order**

Crystal called the meeting to order at 7:46pm.

2. **Welcome**

3. **Agenda**

**Melissa moves to accept the agenda as circulated, Stephanie seconds**

4. **Minutes**

**Melissa moves to accept the minutes as circulated, Stephanie seconds**

5. **Admin report**

Ms. Trombley presented the admin report. The new reading assessment kits have been purchased as approved by the PFA at a previous meeting, and teachers are grateful for the additional resources. Ms. Loh loves her new Kitchen Aid mixers in the foods lab. Teachers have been asked to create proposals for funding, and there is a proposal from the art teachers to circulate today for art supplies.

6. **Treasurer Report**

Financial statement circulated, current bank account is \$36,132.82. There are some receipts to reconcile but also some deposits from fundraising.

7. **Hot Lunch**

Hot lunch is going well, Stephanie will do a survey around the end of the year to ascertain what other places parents/students are interested in. Will likely do Shamrock shakes again in March, and Booster Juice in June. Unsure what we will do in April and May.

8. **Snack Shop**

The new custodian doesn't have a snack shop key so now we have to empty our own garbage after each shift, but Mrs. Requa will speak to her about this. We find that volunteers are a little less, but we are still able to keep the snack shop staffed.

9. **Scheduling**

Some gaps in the schedule but it's not too bad. Shrove Tuesday sign ups coming soon.

10. **Fundraising**

Tanis reports that fundraising is going well. We will plan to do Easter Purdy's this year and say we are specifically raising for art supplies, and have an incentive like a classroom pizza party for the class that sells the most. We can also do gift cards again, or gardening stuff going into spring. Suggestion given for Wilhawk out of Spruce Grove, or other food focused fundraisers as those are very popular.

11. **Website**

Will update with things we have funded recently as well as recent minutes and upcoming hot food days.

12. **Old Business**

Crystal is going to get a stand up freezer, the shelf has been cut away for it. There is a \$25 fee to dispose of the old freezer. Tim is going to add a clasp to the old freezer first to see if we can get a bit longer use out of it.

Junior High students are going to start to cover lunch in younger classrooms, they will be incentivized with pizza. PFA will cover a monthly pizza lunch for students who cover that supervision. While jr high are supervising, admin will be in that area of the hallway to ensure safety and mitigation of issues.

**13. New Business**

Pancake Tuesday, PFA needs to provide all of the food, paperware and utensils. We will try to have kids bring their water bottles. We may ask parents to contribute actual food or paper product items as opposed to just money. This year we are going to also serve oranges as well. Jill will create a sign up genius for food items as well as for volunteers to cook, serve and clean up. We eat at 11:30 for Pancake Tuesday. Junior Highs will set up the gym.

Movie Night, we will do April 3 for movie night. Crystal will let us know what the movie option is. We will plan for volunteers at the next meeting.

Moving forward we will say on the sign up sheet that we would like parents to volunteer with just their own children in snack shop as we do not have permission to withdraw other children to join us in snack shop.

**14. Adjournment**

Meeting adjourned at 8:38pm.

*Respectfully Submitted,*

*Katie Richter, Secretary, Sturgeon Heights PFA*