

Meeting of the Parents Fundraising Association Sturgeon Heights School

February 25, 2019

1) Call to Order

Crystal called the meeting to order at 7:35pm

2) Agenda

Stephanie moves to approve agenda as circulated, Lyndsey seconds

3) Approval of Minutes

Stephanie moves to approve minutes as circulated, Lyndsey seconds

4) Admin Report

Mrs. Requa put forth a proposal for PFA to donate \$300.00 to Sturgeon Night of Music at the Winspear to help pay for the facility rental.

Stephanie moves that we will give admin \$300.00 towards Sturgeon Night of Music, Melissa seconds, motion carried unanimously.

Shannon thanked Crystal for her leg work in investigating the sign and thanked Ms. Dafoe for supporting movie night on behalf of staff.

5) Treasurer Report

PFA current balance is \$32,330.00.

6) Hot Lunch Report

Stephanie shared that she hasn't decided whether to do Shamrock Shakes, but she will decide ASAP and will also circulate Apr/May/June Hot Lunch dates soon.

7) Snack Shop Report

Jody was absent from the meeting. It was raised that it would be good to have a policy on student volunteers, Ms. Dafoe will work on this. Tim will talk to his uncle who has a larger popcorn machine about what it would cost us to purchase this as our current popcorn machine

is fairly small for the volume. If that's not a feasible option it would be good to consider what other options are available to us.

8) Scheduling

Jill was absent, Crystal will connect with Jill about Shrove Tuesday as we do not yet have enough volunteers.

9) School Sign

Conversation was had around the quote Crystal had for a sign from LED Pros.

Crystal moves that the PFA proceed with the purchase of a 3.5' x 7' full Color Digital Sign for the purchase price of \$21, 913.50 from LED Pros Ltd. The purchase of this is to be contingent upon Crystal procuring a competing quote and will only proceed with the purchase if the quote from LED Pros Ltd. Is the most affordable alternative. Tim seconds. Motion carried.

10) Fundraising

Question from April as to whether we are doing hanging basket fundraiser again, we have not decided as it is usually in June.

Crystal to connect with Tanis about if we are doing Purdy's again for Easter.

11) Website

Nothing to Report

12) Old Business

Tim will look into casters for the tables in the Home Ec room.

13) New Business

Shrove Tuesday is coming up, it was raised to try to more accurately plan for student numbers this time. PFA decided to purchase the supplies and will share that donations will be accepted towards the cost of the lunch in promotions about the event.

Conversation was had around other initiatives PFA could consider:

Levelled Literacy Intervention: School will be purchasing some

Chairs: School Admin is looking into options

Playground Equipment: concerns about where portables will be located, they will be off the Kinder end, Crystal presented playground equipment options, Shannon suggested to send a survey to students to see what they would like to add, this would be for potentially next school year, there are grants for these and we will research which ones may be applicable

Phys Ed Equipment: Shannon will follow up as to what the PE Teachers would like

Would like to set intentions for 2019/2020 fundraising prior to the end of this school year and keep some funds aside as seed money for those intentions.

14) Adjournment

Crystal Adjourned the meeting at 8:33pm

Respectfully Submitted,

Katie Richter

Secretary, Sturgeon Heights PFA