STURGEON HEIGHTS PARENT FUNDRAISING ASSOCIATION AGENDA

May 15th, 2016

1. **Meeting called to order**
2. **Welcome and Introductions**
3. **Additions to agenda**
4. **Approval of minutes**
5. **Administrative report- Jon Konrad and Jennifer Bruinsma**
   1. Gazebo Quote
   2. Where do you want the Gazebos
6. **Treasurer Report–Tim Van Bruggen**
7. **Shoppers Report/Snack Shop – Jody Greschuk** 
   1. Track meet organization!
      1. TRACK MEET May 23 & 24th- shopping?
      2. Jon to fill propane
      3. Price list of ITEMS and volunteer list sent home
      4. Sign up genius done
      5. Snack shop closes June 14th
8. **Hot Lunch Report- Angela Baldwin**
   1. June 22 - Edo
   2. June 16th -Shakes
   3. Hot lunch volunteer draw
9. **Scheduling Report- Karen Whitney**
   1. Sign up Genius for track Meet - http://www.signupgenius.com/go/60b0b4aafac2faa8-20177
10. **Website Coordinator Report- Tina**
11. **Fundraising Report- Christine Toner**
12. **Old Business**
    1. We have insurance. We will re-new in September.
    2. Society Annual return done
13. **New Business**
    1. **Gazebo Quotes from Tim**
    2. **First draft for grant to be complete my May 23rd. Final by May 26th.**
14. **Volunteer Draw**
15. **Adjournment**
    1. Meeting adjourned
    2. Next Meeting AGM- September. AGM process guidelines will be sent out for a more formal process. A shot memo and description of board positions to be sent to parents September 8th.