

STURGEON HEIGHTS PARENT FUNDRAISING ASSOCIATION

AGENDA

May 25th, 2015

- 1. Meeting called to order**
- 2. Welcome and Introductions**
- 3. Additions to agenda**
- 4. Approval of minutes**
- 5. Administrative report- Jon Konrad and Jennifer Bruinsma**
- 6. Treasurer Report–Tim Van Bruggen**
 - a. Balance/Report
- 7. Shoppers Report/Snack Shop - Tara Bochke**
 - a. Suggestions for next year
 - b. Hired Helpers
 - c. Left over Stock (no need to refill too much as we want to sell out)
- 8. Hot Lunch Report- Angela Baldwin**
 - a. May- Chopped leaf
 - b. June- Edo
- 9. Scheduling Report- Karen Whitney**
 - a. June sign up and Sign up for September
 - b. June 12th last day for Snack shop
- 10. Website Coordinator Report- April Silvester**
- 11. Fundraising Report- Stacy Bergheim**
 - a. Boston Pizza receipts
 - i. Spring Baskets- April Silvester and Jocelyne Pare
 - ii. SUTP books- Ordered
 - iii. Fundraising Report for 2014/2015 school year
- 12. Old Business**
 - a. Track Meet Review. Thank you to everyone who volunteered!!
 - i. Profit
 - b. Insurance – working progress. Liability only. The insurance company needs to get approval from Sturgeon School Division first.
 - c. NSF check – Unfortunately this is a loss. We may need to think about depositing all purchases, before giving out goods in future. Stacy sent out an email today to the person that collected that order. Our next step is do look into getting the bank involved for contact or for us to send a letter?
- 13. New Business**
 - a. Learning Garden Proposal (please see letter)
 - b. Mulch top up (PFA originally put the mulch near the bike rack in front and in junior high in back area years ago. Now these areas need a top up. Is this

something we do again?, June has assured us the Mulch works well in both of these places)

- c. Fundraising ideas for next year (Purdys chocolate at Christmas time, Hi Tech Recycle, Organic Compost Sale)
- d. Election for Board Positions for next year in September (Chair, Vice Chair, Treasurer, Secretary, Treasurer, Hot Lunch, Scheduler, Website, Fundraising)

14. Volunteer Draw

- a. April
- b. May

15. Adjournment

- a. Meeting adjourned
- b. Next AGM date