

## STURGEON HEIGHTS PARENT FUNDRAISING ASSOCIATION

## AGENDA

March 16th, 2015

- 1. Meeting called to order**
- 2. Welcome and Introductions**
- 3. Additions to agenda**
- 4. Approval of minutes**
- 5. Administrative report- Jennifer Bruinsma**
  - a. Security Camera Update
- 6. Treasurer Report–Tim Van Bruggen**
- 7. Shoppers Report/Snack Shop - Tara Bochke**
  - a. Grade 5 helpers- (they have been showing up the last couple weeks, continue?)
  - b. Hired Helpers- (April to make schedule- do we continue the grade 5s with this)
  - c. Hot Dogs (when we run out do we just order the previous kind?, track meet hotdog choice)
- 8. Hot Lunch Report- Angela Baldwin**
  - a. March 25th : Subway
  - b. April- River house
  - c. May- Chopped leaf
  - d. June- Edo
- 9. Scheduling Report- Karen Whitney**
  - a. Sign up Genius for track Meet
- 10. Website Coordinator Report- April Silvester**
- 11. Fundraising Report- Stacy Bergheim**
  - a. Boston Pizza receipts
  - b. Purdy's Chocolate fundraiser
    - i. Purdy's order closes today, as of yesterday we had \$5742.50 in orders and total profit from Purdy's of \$1435.63.
- 12. Old Business**
  - a. Snow Shoes- Purchased
  - b. Stage Curtains - Purchased
  - c. Gym Wall Mats - Purchased
  - d. Suggestions for future PFA expenditures to work towards will be held till next School year 2015/2016
  - e. Movie Night February 27th
- 13. New Business**
  - a. SHS Open House
  - b. Track Meet
    - i. Dates (plus rain out dates)

- ii. Burgers (Maureen Young has been sent a request)
- iii. BBQ- flippers- Volunteers
- iv. Hotdogs (Costco vs TGP)
  - v. Track meet shopping and bun order
- vi. Candy bags (\$1)
- vii. Sign up genius and volunteer forms to be sent home (see samples used last year)
- viii. Price list and Items (see sample list from last year)
  - ix. Pre-Orders (Primary and Elementary preordered last year, they also had the option to order that day, please see sample preorder list from last year)
  - x. To do list (ensure all items accounted for)

#### **14. Volunteer Draw**

- a. February

#### **15. Adjournment**

- a. Meeting adjourned
- b. Next Meeting