

Meeting of the PFA Sturgeon Heights School

October 21, 2019

Present: 8

1) Call to Order

Crystal called the meeting to order at 7:33pm.

2) Additions/Approval of Agenda

Cheryl moved to accept the agenda, Lyndsey seconded. Carried.

3) Minutes

Just a note made that because of the mail delay with food permits our permit was extended until the new one was received. **Tanis moves to accept the minutes, Melissa seconds. Carried.**

4) Admin Report

Most T-shirt payments have already been paid, so for next school year we will make the motion to pay for shirts in May so that they don't go on the power school accounts. Proposal was made for a disc golf course at the school, the proposal was circulated. A question was asked if the course could be used in multiple seasons, it could be and could be used by the community as well. Primary classes are looking for more levelled books in their classrooms, as well as another assessment kit as they are all sharing one kit between 9 teachers.

Cheryl moves for PFA to invest \$4500.00 on primary literacy needs. These funds are to be spent on purchasing 2 more benchmark reading assessment kits, so that there is one for each primary grade, and to give each primary teacher \$300 to spend on new literacy materials for their classrooms. Lyndsey seconded. Carried.

Ms. Loh requested 4 kitchenaid mixers for the foods room. Crystal will ask Ms. Loh to submit a proposal for what she would like so we can make an educated decision on to this end.

Conversation was had around new chairs for the gym, this would be something good to get a proposal on as well. Will also solicit more proposals from other teachers for needs in the school, ie. Music/band.

5) Treasurer Report

Tim presented the treasurers report. Current bank account balance is approximately \$36,500.00

6) Hot Lunch Report

Hot Lunch deposited \$1500.00 today into the PFA account. This Thursday's hot lunch is Mr. Sub, next month is DJ's pizza.

7) Snack Shop Report

No new volunteers have signed up for snack shop yet. Some items are not selling well so we will circulate the information on new items to the parents and teachers again.

8) Scheduling

Jill was absent today.

9) Fundraising

Gift Card fundraiser is ongoing now until October 29. Purdy's is coming up next.

10) Website Coordinator

Stephanie wasn't here today.

11) Old Business

No progress on a new freezer for snack shop yet. Crystal and Melissa have been looking at an upright freezer.

12) New Business

Movie Night options are Toy Story 4 or Secret Life of Pets 2. The new options will come out in January. Feb and March are always a good time for a movie night.

Conversation was had around snack shop helpers, we only have helpers to deliver the buckets when necessary, not in the actual snack shop.

We would like to know when the location for Christmas Concert is confirmed, if it is at a venue we are allowed to do a 50/50 at we would register for a lottery license as the PFA and do a 50/50 and maybe also a raffle.

Festive Lunch is coming up on December 20, 2019.

We have our food permit.

We would like for teacher feedback on whether they prefer a potluck for staff appreciation or when we give money for them to order.

Crystal will follow up with Tim about the new screen printing for the sign.

13) Next Meeting and Adjournment

Crystal adjourned the meeting at 8:32pm

*Respectfully Submitted,
Katie Richter, Secretary, Sturgeon Heights PFA*