

Parent Fundraising Association Board Meeting

November 19, 2018

Attendance: 14

1) Call To Order

Crystal called the meeting to order at 7:30pm.

2) Welcome and Introductions

Nothing to report.

3) Approval of the Agenda

Melissa moves to approve the agenda. Tanis seconds.

4) Approval of Minutes

Melissa moves to approve the minutes. Tanis seconds.

5) Admin Report

Mrs. Requa presented the admin report to those gathered. Mrs. Bruinsma is absent, but sends her regards. It was asked if the PFA will also pay a portion of the teacher SHS shirts this year, it was answered that we do have the funds to do so.

Jody moves to pay 50% of teacher school shirts. Jill seconds. Carried.

In March 2018, the previous admin, John, surveyed the staff for PFA ideas. Some suggestions included in the responses were: new volleyball jerseys, new chairs for the gym, and a new outdoor sign. The full list of responses could be made available to us if we decide to consider more goals for the year, though the outdoor sign is currently our intention.

Mrs. Requa would be happy to set up a student survey if we decide to do one in the future.

6) Treasurer Report

Tim shared that the year end financial statement as previously was incorrect, \$27,998.58 current account balance.

7) Hot Lunch Report

Stephanie Cordova will connect with Angela and she will look to take over hot lunch for the PFA.

8) Snack Shop

Snack Shop is going well, there are lots of new volunteers which is great. Need to assign Hot Dog/ Hamburger days for coming months. Student volunteers from grade 5&6 to begin to help in the snack shop soon. Jr High leadership students are refereeing soccer at recess and snack shop is giving them a reward for doing so.

9) Scheduling

Scheduling is going well. Within 24 hours of when Jill posts a sign up, the entire schedule is full. Teacher appreciation lunch will hopefully be rescheduled for the staff meeting in January, information will be circulated as it is available.

10) Fundraising Report

Purdy's is going well, but there is not as much representation from Jr. High. Ms. Dafoe suggested to put catalogs in each teacher's mailbox. There were a lot of receipts in the BP's box in the office the last time Tanis checked, it's great to see it so well supported. Deb's greenhouse does a flower fundraiser, they are a little pricy but very nice. Tanis will circulate info about it to the PFA to decide whether to proceed. Booster Juice will likely start early in the new year, it requires a prepayment so it might be short turn arounds for limited bunches at a time.

Question about possibly considering a credit card for PFA purchasing, as certain rolls require significant purchasing and waiting for reimbursement from PFA after. It was agreed that this was something worth considering.

Some ideas for future fundraisers are a used Book Sale, perhaps to be run during Entrepreneurship evening as well as doing a 50/50 next year at the Christmas concerts. We would need a lottery license, but it is often done at other schools and shouldn't be an issue.

11) Website Coordinator

Melissa will add updated financial information to the website.

12) New Business

Conversation was had around what our main fundraising goal will be. Crystal has pursued quotes for a couple of different things, including getting the basketball court resurfaced which we do not yet have a quote for, playground equipment and a digital outdoor sign. The quote for playground structures was for an Apollo (the tall rope encompassed merry go rounds) at \$33,820.00 and a single saucer swing for \$10,481.00, both quotes were before safety surface or excavation costs are factored in. Crystal also got a quote for outdoor, full color announcement screens. The estimates are that a 4x8 is \$6,400.00, a 5x10 is \$10,000.00 and a 6x12 is \$14,400.00. Those estimates are just for the screen, not any excavation, trenching, electrical or construction costs. There is still interest in considering bringing Industrial Arts to SHS, but quite a few things to consider and work through before it is a viable idea. At the resolution of the meeting it was decided to pursue an estimate on the electrical and excavation work needed to install a new outdoor announcement screen.

Conversation was had around retention and how to support it going forward. A suggestion was made to have orientation nights for incoming grade 4 and grade 7 students and their families each spring.

Popcorn Dates Jan -Mar are: January 15, February 12, March 12

Hamburger Dates Jan-Mar are: January 18, February 1, March 15

Hotdog Dates Jan-Mar are: January 25, February 22, March 8

Donuts on February 13 for Valentine's Day and March 18 for St. Patrick's Day.

Crystal adjourned the meeting at 8:35pm.

Respectfully Submitted,

Katie Richter

Secretary to the PFA