

# Sturgeon Heights Parent Fundraising Association

## AGM Minutes

September 19th 2016

1. Meeting called to order 6:32 pm
2. Welcome and Introductions
3. Additions to agenda
4. Approval of agenda - Christine and Pam
5. Approval of minutes - Christine and Pam
6. Administrative report - Jon Konrad and Jennifer Bruinsma
  - Water Fountain installed in front of the gym
  - Cart racks for the tables are in and very useful
  - Shirts will be given out again this year, different colour (gray), and different suppliers. Samples came in and all sizing has been done with the students. They will be delivered in home room bundles. There was good feedback from the kids on the shirts. We will look at ordering shirts every two years instead of every year. They are set to be here before the Terry Fox Run.
  - Looking at possibly bringing back the Lunch Lady program. Interested in looking at Mondays or Tuesdays.
  - June is looking to see if PFA would like to continue to support the birthday treasure chest.  
Voted: Yes
  - There will be no advertising on the PFA and support for families and some programs
  - Kids are excited for snack shop
7. Roles & Requirements for Board Members
  - a. Meeting Attendance - Members will be required to attend 6 out of 8 meetings to maintain their role
  - b. Separate Milk Volunteer board position - Chaired until next meeting
8. Elections
  - a. Chairperson- Jocelyn
  - b. Vice Chairperson - Tara
  - c. Secretary - Sara
  - d. Treasurer - Tim / Christine
  - e. Scheduler - Karen
  - f. Snack Shop Shopper - Jody

- g. Hot Lunch Coordinators - Angela
- h. Fundraising Coordinators - Christine
- i. Website Coordinator - Tina

9. Treasure Report - (see attached)

10. Snack Shop Shopping - Jody

Had some new ideas for food

- Fiber Bars, Beef Jerkey, Corn Nuts, Apple Sauce, Pretzels, Sausage rolls, San Pellegrino

b. Proposed Dates (HD = hot dogs, B= burgers, P=pizza)

Sept. 30 HD

October 7 B

13 HD

21 P

28 HD

November 4 HD

18 HD

24 P

December 2 HD

9 HD

16 P

January 13 HD

20 HD

27 P

February 3 HD

16 HD

24 P

March 3 HD

10 HD

17 Shakes

April 7 P

21 HD

28 B

May	5 HD
	12 HD
June	2 HD
	8 HD
	14 close

Popcorn 2nd and 4th Tuesday

Italian Bakery will supply buns and donuts this year

11. Hot Lunch Dates

October 20 Mr. Sub

November 17 Taste of Ukraine

December 15 Nello's

12. Scheduling Report - Karen

Volunteering will start as is for now.

14. Fundraising Report

- we will continue with Boston Pizza receipts
- SUTP books in progress - Deadline this Friday
- Will continue with Purdy's chocolates. No Poinsettias

15. Old business Chaired for next meeting

16. New business

- Snack shop bucks will be in sheets of \$20.00. Christine will take care of this
- Monthly volunteer draw and hot lunch volunteer draw will continue. Christine will pick up gift certificates from Starbucks

Meeting Adjourned 7:42 pm