

**STURGEON HEIGHTS PARENT FUNDRAISING ASSOCIATION
AGM AGENDA
SEPTEMBER 27, 2021**

1) Meeting called to order:

2) Welcome and Introductions:

3) Minutes-Who will record?

4) Additions to agenda:

5) Approval of Agenda?

6) Approval of Minutes?

7) Administrative report: Aaron Chute

Welcome.

8) Roles and requirements for the board members:

- I do have a handbook. Still going over it as there might be some changes still to do. We do need to vote on all roles tonight.

9) Elections:

- a. **Chairperson:** Crystal Belanger
- b. **Vice Chairperson:** Cheryl Reiter
- c. **Secretary:** Stephanie Cordova
- d. **Treasurer:** Tim Van Bruggen
- e. **Scheduler:** Jill Samuel
- f. **Snack Shop Shopper:** Melissa Knezacek
- g. **Hot Lunch Coordinator:** Stephanie Cordova
- h. **Fundraising Coordinator:** Melissa Knezacek
- i. **Website Coordinator:** Stephanie Corodova

- 10) **Treasurer Report: Tim Van Bruggen:**
Here is an update on our financials.
- 11) **Snack Shop Coordinator: Melissa Knezacek**
There might be a chance to run things this year.
- 12) **Hot Lunch Coordinator: Stephanie Cordova**
We will be able to run hot lunch this year.
- 13) **Scheduling Report: Jill Samuel**
There is no scheduling to be done as there is no snack shop, hot lunch or any other school activities as this moment due to COVID.
- 14) **Website Coordinator Report: Stephanie Cordova**
The agenda's and minutes will be going up on the website after this meeting.
- 15) **Fundraising Report: Melissa Knezacek**
We did our first fundraiser was Farm to School. We have made about \$800.00 so far.
- 16) **Old Business:**
There isn't a whole lot of old business as we are starting our new school year off.
- 17) **New Business:**
Are we wanting to do the no brainer again?
What are poinsettias?

Adjournment: