



Sturgeon Heights Fundraising Association (SHFA) Meeting

Sept 18, 2023

Attendees:

Stephanie Cordova, Trish Murray- Elliott, Crystal Belanger, Sara Townsend, Alice Funk - Chair, Melissa Knezacek, Shayla McRitchie, Jolyn Hyrich, Lisa Zureski, Adrianna DeLuca, Dan Stephen, Christine McMurren

Call to Order: 18:46

Treaty 6 Land Acknowledgement: 18:37 – Alice Funk

Additions to Agenda:

Sara requests to add childcare at future meetings as an agenda item.
Shayla requests to add a discussion about \$200/classroom budget to the agenda.

Approval of Agenda: Stephanie Cordova, Christine McMurren

Approval of Minutes (June 2023): Crystal Belanger, Melissa Knezacek

Administrative Report: Dan Stephen

- SHFA provides a \$200 classroom funds for each classroom; should this be raised to a higher amount?
 - On average each class is using \$133 however many classrooms aren't using this money. Dan will ensure all teachers are aware of the funds available and how to access them.

Stephanie motioned: Spend a total of \$5,250 on classroom funding for the year. working out to \$250 per year per classroom. All in favour. motion carried.

- All students received a Sturgeon Heights T-shirt, the total cost for this was \$6,629.86. SHFA will over total \$6,629.86. fundraising is doing half. Melissa motion that we pay for half. Stephanie second. All in favour.

Melissa motioned: SHFA pays for half the cost of the t-shirts. All in favour. motion carried.

- It's important to have a clear fundraising goal. Staff will be asked what they are in need of at the next staff meeting and Dan will report back at the next SHFA meeting.

**Elections:**

Chair – Alice Funk
Vice-Chair – Crystal Belanger
Secretary – Jolyn Hyrich
Treasurer – Melissa Knezacek
Snack shop/ Shopper – Crystal Belanger
Hot Lunch – Christine McMurren
Scheduler (sign up genius) – Sara Townsend
Fundraising – position remains open
Website Coordinator – Jolyn Hyrich

Treasure report:

Stephanie provided report.

Snack Shop Update:

No update.

Hot Lunch Update:

Boston Pizza is the first hot lunch of the year, coming Thursday, September 28.
Hot dogs and hamburgers are the most profitable hot lunch but do require a lot of volunteer assistance.

Scheduler:

No update

Website:

Jolyn will update with all meeting dates for the remainder of the year.

Fundraising Report

Bloomstone and Salisbury/Holes Greenhouse are options to consider.
Alice read the fundraising objectives.

Old Business:

N/A

New Business:

Should SHFA provide childcare for all future parent council meetings?



Sara motioned: Childcare will be available at both parent council meetings for the remainder of the school year and the cost will be covered by SHFA. All in favor, motion carried.

Next Meeting: October 16, 2022

Please note: meeting will commence immediately after completion of the Parent Council Meeting and as such start time may vary by 15 minutes.

Meeting Adjourned: 19:49

*minutes taken by Jolyn Hyrich

Future Meeting Dates:

November 20, 2023

January 15, 2023

February 12, 2023

March 18, 2023

April 15, 2023

May 13, 2023

June 17, 2023