



Sturgeon Heights Fundraising Association (SHFA) Meeting

March 20, 2023

50 Hogan Rd, St. Albert, AB

Attendees:

In-Person: Alice Funk, Cheryl Reiter, Christine McMurren, Lisa Zureski, Melissa Knezacek, Sara Townsend, Aaron Chute, Trish Murray-Elliott, Adrianna DeLuca, Shayla McRitchie

On-Line Attendees: N/A

Call to Order: 18:57

Treaty 6 Land Acknowledgement: 18:47– Cheryl Reiter

Additions to Agenda:

Approval of Agenda: Sara Townsend, Melissa Knezacek

Approval of Minutes (March 20, 2023): Melissa Knezacek, Lisa Zureski

Administrative Report:

Aaron

- Foods room is a challenge for hot lunch & SIGIS usage. Aaron to set up meeting and Alice to send an email for thoughts.
- Stove in foods room not working, Aaron to explore issue

Adriana

Treasurer Report:

See attached report form, presented by Alice Funk at meeting (in the absence of Stephanie)

Action Item: Next Board Meeting will include a focused discussion of the schools' short term and long-term financial needs. We need to establish targets and goals.

Chair Report:

See attached report form, presented by Alice Funk at meeting

- We are still in search of a Treasurer and Fundraising Coordinator
- Alice is exploring grant options



- E-Vote – Sara Motioned to spend \$80.00 towards refreshments and childcare for parent session on March 7, 2023. Approved by Melissa and Jolyn

Hot Lunch Report:

See attached report form, presented by Lisa Zureski, introduction of Christine McMurren who will be taking over Hot Lunch coordinator for 2024 school year.

Purchasing Report:

Melissa, budget is good. No further updates.

Scheduling Report:

No updates

Website Report:

No update, committee confirmed (in Jolyn absence) website is up to date

Fundraising Report:

See attached report form, presented by Alice Funk at meeting

Old Business:

NA

Next Meeting: May 15, 2023

Please note meeting will commence immediately after completion of the Parent Council Meeting and as such start time may vary by 15 minutes.

Meeting Adjourned: 19:34

Future Meeting Dates:

June 19, 2023

*minutes taken by Sara Townsend