



Sturgeon Heights Fundraising Association (SHFA) Meeting

October 24, 2022

Attendees:

In-Person: Aaron Chute, Stephanie Cordova, Trish Murray- Elliott, Sara Townsend, Chair
- Alice Funk

On-Line Attendees: Cheryl Reiter, Matt Herod, Melissa Knezacek

Call to Order: 19:02

Treaty 6 Land Acknowledgement: 19:03 - Stephanie Cordova

Additions to Agenda: N/A

Approval of Agenda: Stephanie Cordova, Sara Townsend

Approval of Minutes (September 2022): Stephanie Cordova, Jolyn Hyrich

Administrative Report: Aaron Chute

Had a meeting with Alice and from it came lots of great ideas which will be brought up during Alice's report. Supports the idea to have a hot dog fundraiser during parent teacher interviews. This plus the book fair will create a nice atmosphere for the first in person meetings after a few years of zoom meetings. Sara will reach out for volunteers for hot dog fundraising.

Our Maintenance Department now has someone certified and licensed to complete inspections. We can now use in house for inspections, and will alternate in house and out of house to maintain credibility.

Treasure Report:

Current bank balance \$16,410. Report provided to Jolyn to post online. So far we've sold 154 ice melts which is a \$1,335 profit. There are 26 left to sell which is potential of another \$700. Overall our cash in cash out flow is very healthy.

Chair Report



Ann resigned from fundraising. Alice will take this on, others will help out to lighten the load. Bruce resigned from treasurer and Stephanie will stay on for now. is staying on for now. Alice has taken back the fundraising and everyone is helping out.

Ideas from meeting with Aaron included:

Conducting a needs assessment survey for parents to fill out to get feedback on where they think fundraising should be spent. Not all parents are able to make meetings but this is a way they could contribute their opinions. Aaron could help develop and distribute.

School Wish List:

Additional outdoor classroom area. Aaron is working with division to get this cleaned up.

Painting of games and lines on the playground tarmac (spring project).

Positive behavior awards and support. Prizes for teacher rooms or pizza party.

Subsidizing of bussing fees for field trips of one per class per year.

Fitness room and help purchasing equipment.

Recess equipment like balls, skipping ropes, and other activity related materials.

Mural for front entrance that embodies school values.

Question raised about home ec room being included during classroom refresh. It will be included and will receive lighting, flooring, walls, just like all the other rooms. However this isn't a main priority, likely won't happen until next year. Money for this comes from school council. Fees for the foods program pays for consumables. School budget is used as a last resort for funding. Sarah notes that a parent has come to her with an eagerness to donate. Aaron will find a teacher to take care of this.

Bring in special guest speakers above and beyond what school already does. Examples brought up are Safety in media, and bullying.

Breakfast bar update: this is very well used and there is clearly a need for it so more help is needed. Adrianna notes that kids have started to use it as a space to eat lunch because it's become a hub or meeting spot for kids to connect. Action: contact some local businesses to see if they are able to contribute. Save On and Sobeys are suggested.

Idea to create a resource list of parents or guardians who may be able to help us in unique ways. Products or services they can provide us.

Basketball hoops are damaged, should we fix them? This is a spring time project. Basketball court is our property and we are responsible for the maintenance of it. The fencing will need



attention eventually. Court area is used frequently in the younger grades, and a lot after school hours.

Adriana and Aaron to see what other classrooms have.

Bylaws have been updated, last revision was 1985. Alice reads out changes.

Alice moves that existing objectives to be brought to society. All in favour.

Alice moves to move forward with special resolution passed at this meeting to file new bylaws. All in favour.

Alice is on signing authority now. Cheryl has been removed. Stephanie, Crystal and Alice all have signing authority.

Snack Shop Update:

Has help from 2 other people. Working good so far. Hamburgers have been purchased on sale and are stored in freezer. Alice to follow-up with Sobeys about bulk discount for hot dog days.

Hot Lunch Update:

Subway, popcorn, burgers coming up. Popcorn hot lunch was a success on healthy hunger but our machine can't keep up with the volume. Some kids didn't receive until late in day, starting an hour early might fix this or maybe we need a larger machine. Stephanie to ask what fundraisers have been successful at the meeting she is attending tomorrow. There is a Facebook Group called Fundraising in the Community, Sara to add members from our council who aren't already on.

Website Update:

Some updates have been made to the website. Removed all COVID messaging. Financial info provided from Stephanie has been uploaded and will continue to be uploaded on a monthly basis.

Scheduling Update:

Lisa uses a google doc for hot lunch. No scheduling has been required yet from Sara.

Fundraising Update:

Melissa picking up ice melt this week. May need volunteers to help hand out. Purdy's holiday campaign is running and we've had \$900 in sales so far. Upcoming could be an online auction, if so we need to start getting donations ASAP. Last year the acution brought in \$2600 but was a lot of work for one person but was the second largest fundraiser we had. Other ideas are to have a Christmas concert 50/50, Toy Drive at concert for Santa's Anonymous, Sausage/Beef



Jerkey, Waterpark tickets, Booster Juice, Bottle Drive (with donation spot on site potentially), and Casino. Alice to apply for Casino.

Alice to put out a poll about what fundraisers families would like to see.

Old Business:

N/A

New Business:

N/A

Next Meeting: November 21, 2022

Please note: meeting will commence immediately after completion of the Parent Council Meeting and as such start time may vary by 15 minutes.

Meeting Adjourned: 19:55

*minutes taken by Jolyn Hyrich

Future Meeting Dates:

Nov 21, 2022

December – no meeting

January 23, 2023

February 27, 2023

March 20, 2023

April 17, 2023

May 15, 2023

June 19, 2023