



Sturgeon Heights School Fundraising Association

Feb 28, 2022

Attendees:

In-Person Attendees: Kerri Trombley , Stephanie Cordova, Alice Funk, Cheryl Reiter, Trish Murray-Elliott, Sara Townsend, and Janice McCullough

On-Line Attendees: Aaron Chute, Melissa Knezacek, and Crystal Belanger

Call to Order: 18:50

Land Acknowledge (Cheryl Reiter): 18:52

Additions to Agenda: N/A

Approval of Agenda: Sara Townsend & Stephanie Cordova

Approval of Minutes (September 2021): Alice Funk & Cheryl Reiter

Administrative Report (Aaron Chute):

- Thank you for purchasing the 3D printers for the school. There is an option starting tomorrow that will be making use of it. Mr. Robertson has been using it to increase excitement within the student body.
- Parent / Teacher Interviews: Request for funds to provide snacks for teachers:
 - Unanimous vote to provide food for teachers on both nights of parent / teacher interviews
- Thank you for work regarding the playground assessment.
- Parent posed question re: tablets and need to upgrade due to issues with some in grade 1 class. Aaron reported that the school's "Evergreen Funds" can be used to upgrade, if necessary, and funding not required. Aaron to follow-up re: possibility that concern is due to a WiFi issue?

Treasurer Report (Stephanie Cordova):

January 1, 2022 - February 28, 2022:

- Starting Balance: \$28 615. 52
- Inflow: \$16329.00
 - From: Hot Lunch, Ice Melt Fundraiser, NWR Grant, Purdy's Fundraiser, and Silent Auction
- Outflow: \$3073.00
 - To: Bank fees, contract services, hot lunch expenses, legal fees, and payment for ice melt for fundraiser
- Net Cash Change: + \$13 255.77
- Ending Balance: \$41 871.29
- Outstanding Payments:
 - Need to reimburse school for 3D printers



- Pay for playground upkeep as per result of playground inspections (TBD)
- Previous years' finances were reviewed and summarized by accountant - everything is in order. Cost: \$787.50

Hot Lunch Report (Crystal Belanger for Lisa Zureski):

- Things are going well.
- Keeping track of donations for extra supplies / snacks
- Site has been updated with future Healthy Hunger dates

Snack Shop Report (Melissa Knezacek): N/A

Scheduling Report (Vacant)

- Need to fill this position (currently vacant due to lack of need during pandemic) as volunteer opportunities are picking up.
- Unanimous vote from attendees for Sara Townsend to fill this role.

Fundraising Report (Alice Funk)

- PURDY'S Easter Fundraiser Underway (\$902 raised, to date)
- Seed Company Fundraiser - log into their site directly and order seeds
- Need to call St. Albert Greenhouse re: Hanging Baskets. Fundraiser. Buyers would need to pick their orders up at the Greenhouse directly.
- Mabel's Labels Fundraiser. Can be on-going through the year - consumers order through school link and school can get a position of sales. Order sent directly to consumer.
- Silent Auction: Items remaining (e.g., family sign, coin box, portable grill, wine rack). Possibility to use as door prizes on June 2nd.
- Other fundraisers discussed:
 - bottle drive.
 - Receipt reimbursement from BP restaurant.

Website Coordinator: Alice Funk

- Has been updated.

Old Business:

Name Change to *Sturgeon Heights School Fundraising Association* to be more inclusive for non-parent members.

New Business:

Playground Updates:

- Inspection completed and quote for needed repairs provided.
 - Request for additional quote: Crystal Belanger to request same from individual who installed the Basketball Nets.
 - Request for timelines for completion from both companies as preference is for same to be completed during Spring Break.
 - Trish to inquire re: sand delivery from Sturgeon County

Learning Garden:



- Request for teacher input - Aaron / Kerri to ask teachers, students, indigenous learning coach for input.

Fundraising Association Membership is actually \$150.00 versus \$15.00 previously discussed - Cheryl motion, Stephanie second. Unanimous vote to purchase membership.

Teacher Appreciation Week (May 1 - 8): Need further discussion regarding what this will look like.

Library Wish List: pending.

Action Items:

- Quotes and timeline for playground upgrades.

Next Meeting: March 21, 2022

Please note: meeting will commence immediately after completion of the Parent Council Meeting and as such start time may vary by 15 minutes.

Meeting Adjourned: 19:47

DRAFT