



Sturgeon Heights Fundraising Association (SHFA) Meeting
January 17, 2022

Attendees:

In-Person: Aaron Chute, Kerri Trombley, Stephanie Cordova, Cheryl Reiter

On-Line Attendees: Alice Funk, Crystal Belanger, Lisa Zureski, Melissa Knezacek, Trish Murray- Elliott, Sara Townsend

Call to Order: 19:02

Treaty 6 Land Acknowledgement: 19:02

Additions to Agenda: N/A

Approval of Agenda: Alice Funk, Stephanie Cordova

Approval of Minutes (November 2021): Stephanie Cordova, Melissa Knezacek

Approval of Minutes (December Financial Meeting 2021): Stephanie Cordova, Melissa Knezacek

Administrative Report: Aaron Chute

Library redesign, he would like to continue to work with SHFA. The school would like to request the purchase of 2 x 3D printers. Request of approximately \$2700.00 CND to support the purchase.

Stephanie made a motion to buy the 3D printer kit: Alice Funk and Melissa Knezacek approved the motion.

Treasurer Report: Stephanie Cordova

Stephanie has the financials all caught up and is using new software (WAVE)

Updated Balance: \$41,242 (including the grant for the learning garden)

Everything is current from August – December

Hot Lunch Report: Lisa Zureski



- Lisa is reviewing feedback hot lunch restaurants YTD.
- January – noticed there are less orders for Wok Box and Boston Pizza. Typically over 200, January we are down to 170.

Upcoming:

- Hot Dog Day February 14th, details to follow
- February is a short month and teacher's convention, no other hot lunches planned
- March – June, hot lunch to commence every 2 weeks
- Average net profit of \$200 - \$250 for each hot lunch

Snack Shop Report:

Nothing to report

Scheduling Report:

Nothing to report

Fundraising Report: Alice Funk

- Online auction \$2,103.00
- Purdy's \$606.00
- Brainstorming of ideas, Alice will put together a schedule to talk about the ideas shared.

Website Coordinator: Alice Funk

All up to date

Old Business:

- Society's act \$6.00 – Cheryl & Crystal to follow up
- ASCA \$15.00– Cheryl & Crystal to follow up



New Business:

- Melissa- Grant update
 - The grant for the learning garden has been approved and received.
- Crystal - Basketball hoops are in, waiting on install details

- 2021/ 2022 spending plans:
 - Library refresh/ STEAM items
 - Learning Garden refresh
- Name update: **Sturgeon Heights Fundraising Association (SHFA)**
- Pancake Day is Tuesday March 1, 2022. SHFA agreed to cover the cost to serve pancakes, sausages and juice on this day for the students and staff.
- Playground assessment: Ali updated that Certified Playground Inspections agreed we would need an annual compliance assessment. \$350 for the first playground and \$150 for the second one. The SHFA agreed that this is a cost we will be spending.
 - *Ali Motion: Move ahead with the motion to have Certified Playground complete the assessment. Cheryl Reiter and Melissa Knezacek approved the motion*
- Bank Account Signing Authorities update to include any 2 to sign: Crystal Belanger, Cheryl Reiter, Stephanie Cordova
- Trish Murray- Elliott recommended the group brainstorm on ways to recognize any grants received

Action Items:

Next Meeting: February 28, 2022



Please note: meeting will commence immediately after completion of the Parent Council Meeting and as such start time may vary by 15 minutes.

Meeting Adjourned: 19:55pm

DRAFT