

STURGEON HEIGHTS PARENT FUNDRAISING ASSOCIATION

AGM AGENDA

September 21<sup>st</sup> , 2015

- 1. Meeting called to order**
- 2. Welcome and Introductions**
- 3. Additions to agenda**
- 4. Approval of minutes**
- 5. Administrative report- Jon Konrad and Jennifer Bruinsma**
- 6. Elections**
  - a. Chairperson
  - b. Vice Chairperson
  - c. Secretary
  - d. Treasurer
  - e. Scheduler
  - f. Snack Shop Shopper 1
  - g. Snack Shop Shopper 2
  - h. Hot Lunch coordinators
  - i. Fundraising coordinators
  - j. Website coordinator
- 7. Treasurer Report–Tim Van Bruggen**
  - a. Balance going into the year as of August 31 was \$20,861.76 (last year was \$12,834)
- 8. Snack Shop Shopping - Tara Bochke**
  - a. Two people on the board for this role
  - b. The addition of Pizza and Hamburger Days
    - i. First Hamburger Day Feedback
      1. Most ordered cheese, we need to make more “extra for window orders”, note to parents to send correct change.
  - c. Costco buns instead of Grandin bakery (need to pre-order)
  - d. Milk Ordering and Monitoring Volunteer (TGP weekly pick up)
  - e. Popcorn Days- September 22<sup>nd</sup> and October 27<sup>th</sup>
  - f. Hot Dog Days- September 25<sup>th</sup>, October 2<sup>nd</sup>, October 23<sup>rd</sup>
  - g. Hamburger Days- October 16<sup>th</sup>
  - h. Pizza Days- October 8<sup>th</sup>
  - i. Pumpkin Halloween cookies ?
- 9. Hot Lunch Report- Angela Baldwin**
  - a. October 22- Mr. Sub
  - b. November 19<sup>th</sup> – Nitza’s (pasta)
  - c. December 17th- EDO (class Christmas party interference ?)

- d. Hot lunch days to switch to Thursdays from Wednesday
  - i. To get two no lunch making days back to back

#### **10. Scheduling Report- Karen Whitney**

- a. September Sign up filled fast
- b. October Sign up done

#### **11. Website Coordinator Report- April Silvester**

#### **12. Fundraising Report- Stacy Bergheim**

##### **a. Ongoing**

- i. Boston Pizza receipts (Last year profit approx \$395)
- ii. SUTP books- in progress (last year profit approx \$2668)
- iii. Poinsettia (Last year profit approx \$1029)
- iv. Movie Night (Deposit was mixed with a hot dog day so unsure )
- v. Spring Baskets (Last year profit was \$475)
- vi. Track Meet (Last year's deposit was \$2505 )
- vii. Easter Purdys Chocolate ( Last year profit \$1589)
- viii. Snack shop (Open every school day )
- ix. Overall fundraising profits higher than 2013/2014 year

#### **13. Old Business**

- a. Insurance – working progress. Liability only. The insurance company needs to get approval from Sturgeon School Division first.
- b. Learning Garden- Does not need funding from PFA at this time

#### **14. New Business**

- a. Snack Shop Coupons
- b. Snack shop items (new?)
- c. Bulletin Board (looks good, up to date)
- d. Student helpers (continuing ?)
- e. Dry Fit Shirts
- f. Fundraising ideas for this year
  - i. Purdys chocolate at Christmas time
  - ii. Hi Tech Recycle,
  - iii. Organic Compost Sale
  - iv. Personalized Keytags
- g. Year in Review to be sent home to parents– April
- h. Monthly Volunteer draw
- i. Teacher Appreciation Lunch date
- j. Future suggestions for expenditures
  - i. From past minutes we have; Outdoor track, indoor/outdoor gym equipment

- ii. Everyone to think about (including SHS staff) future suggestions for expenditures to bring forth at next meeting.
- iii. Please email them to me joce\_n4@hotmail.com

**15. Volunteer Draw**

- a. June 2015

**16. Adjournment**

- a. Meeting adjourned
- b. Next Meeting Dates