



Sturgeon Heights Fundraising Association (SHFA) Meeting

November 21, 2022

Attendees:

In-Person: Aaron Chute, Stephanie Cordova, Trish Murray- Elliott, Sara Townsend, Adrianna DeLuca, Chair - Alice Funk

On-Line Attendees: Melissa Knezacek

Call to Order: 18:46

Treaty 6 Land Acknowledgement: 18:46 - Stephanie Cordova

Additions to Agenda:

Purchase of popcorn machine. Recess kit.

Approval of Agenda: Melissa Knezacek, Stephanie Cordova

Approval of Minutes (October 2022): Sara Townsend, Melissa Knezacek

Administrative Report:

Spoke with Foods Teacher supplying each of the four kitchens appropriately, so the focus is on cooking, not organizing. 1.5-2-year timeline for kitchen refresh. Food grants from organizations such as General Mills, Alberta Food Matters, and Nestle may be beneficial. Other grants include Servus Credit Union and Co-Op. Melissa has experience in grant writing.

Surveyed students and teachers about recess equipment and based on feedback have purchased one soccer ball, one basketball, one football and skipping ropes for each class from grades 1-6. \$650 for everything, \$45 per class.

Alice moves to approve \$650 for recess equipment. All in favour. Motion carried.

Family Dance scheduled for end of January; this is a fundraising opportunity. Tickets will be for purchase to assist in covering cost. Ticket could include bag of chips. Snack bar would also be open for additional purchases. Potential for 50/50 raffle. Healthy Hunger could be used for pre-orders. Sub-committee to be formed and will include at least one teacher.

**Treasurer Report:**

Current bank balance \$15,242.00. Two cheques deposited this morning: \$1,200 from Healthy Hunger, \$812 from Ice Melt. Cash flow report and account balances provided.

Chair Report:

Bylaws and objectives have been sent in. Incorporation date has been provided and now Society Report can be submitted this week.

Hot Lunch Report:

Last one was Subway. Popcorn is this Thursday

Looking into popcorn machine rental for Thursday. Stephanie posted in SH Facebook Group asking if anyone has one to borrow and called Landmark to inquire about purchases popcorn.

Melissa moves to purchase a larger popcorn machine for \$640. All in favour. Motion carried.

Lisa moves to purchase four more bags for lunches. All in favour. Motion carried.
***Motion and voting completed via email prior to meeting.*

Breakfast Bar Report:

Hamburger day coming up. Breakfast bar is going well. Costco gives food they cannot sell to food bank, but they will provide a gift card as a monetary donation.

In October we were under budget.

Discussion about a food drive for the Foods. Tabled to consider at a later date.

Scheduling Report:

Nothing yet but will need for track and field and maybe for school dance. Lisa covers hot lunch.

Fundraising Report:

One container of Bear Tracks Ice Melt left. Profit of just over \$2,000. Purdy's Holiday Campaign have sold \$4,491 in total with a profit \$1,179. Will need volunteers for distributing

Feedback from Facebook Fundraising Survey in order of popularity:

1. Water park tickets. Limitation might be that a large minimum is required. Sigis Daycare does this fundraiser, Sara to inquire at Sigis Board Meeting on details of this.
2. Booster Juice Coupons but they no longer provide this program.
3. 50/50 draw - will do at dance.
4. Sausage/beef jerky
5. Others



- a. Art Cards by Kids. At JJ this is one of the most profitable fundraisers.
- b. Best Seat in the House at Christmas concert and best parking spot. Done through raffle. AGLC license will be required. Stephanie to complete application.
- c. Coupon book - not be available this year.
- d. Poinsettias - difficult to maintain and we are too late to start this now.
- e. Casinos are a great fundraiser but there is long wait list. Volunteers to participate do not seem like an issue.

Using the school space to host event for parents like paint night could be revenue generating. Could begin this in January.

It is suggested that some funds could be used to acknowledge the custodian staff who do a phenomenal job. Potentially a year end award/gift.

Old Business:

Community engagement survey will be worked on and sent in the Spring. Alice and Aaron to meet in January.

Coffee Cart – to grow social and communication skills. Every Friday a warm beverage is provided to staff with the support of Starbucks.

Next Meeting: January 23, 2023

Please note: meeting will commence immediately after completion of the Parent Council Meeting and as such start time may vary by 15 minutes.

Meeting Adjourned: 19:58

*minutes taken by Jolyn Hyrich

Future Meeting Dates:

December – no meeting

January 23, 2023

February 27, 2023

March 20, 2023

April 17, 2023

May 15, 2023

June 19, 2023